

CONSTITUTION
of the Inter-University Centre of Post-Graduate Studies in Dubrovnik

Art. I

The objective of the Inter-University Centre of Post-Graduate Studies in Dubrovnik (hereinafter referred to as the Centre) is to encourage and promote cooperation among universities through teaching and research.

The objective shall be realized primarily by organizing postgraduate research projects and study programmes in any field authorized by the Council of the Centre, based on the expressed interest of one or more member institutions and evidence of feasibility, both academic and financial.

Art. II

The Centre shall be a juridical person in accordance with Yugoslav law.

Art. III

Application for membership may be made by:

- universities and other institutions of higher learning which possess such quality according to their national laws or are recognized by appropriate accrediting bodies;
- national and international interuniversity institutions.

Initial membership of the Centre shall consist of the institutions invited directly or through their associations to the preliminary discussions held in Dubrovnik between 26 and 31 August 1971 which subsequently ratify the Draft Agreement. The Council of the Centre shall be responsible for admitting additional Members.

Membership of the Centre may be terminated by:

- request of the Member in writing to the Council;
- action of the Council on the basis of criteria to be developed.

Art. IV

The Centre shall be administered by a Council and a Director General.

Art. V

The Council of the Centre shall consist of one representative of each member organization. The Director General is a member of the Council ex officio and shall serve as its secretary.

The Members appoint their representatives to the Council of the Centre for a two-year term, but they can be recalled and replaced before the expiration of the term. If a representative is unable to attend, the respective Member may send a substitute to meetings of the Council.

Being the policy-making body of the Centre, the Council is particularly responsible for the following acts and decisions:

- the Constitution of the Centre;
- admission of new Members;

- the establishment and development of particular fields of study and different forms of academic cooperation upon the recommendation of Academic Committees;
- the establishment and development of the library;
- the appointment of the Director General, the Deputy Director General, the Secretary of the Centre, and the members of Committees;
- decisions on budgetary matters;
- and other general acts of the Centre.

The Council shall elect a Chairman from its own members and may elect an Executive Committee annually to consist of no less than three and no more than five members to act on behalf of the Council on such matters as are referred to it by the Council between Council meetings. Expenses of members of the Executive Committee in their official capacity shall be the responsibility of the Centre. The Director General shall serve ex officio on the Executive Committee.

Art. VI

A Director General shall be appointed by the Council for a four-year term and may be reappointed.

A Deputy Director General may be appointed to assist the Director General and to act on his behalf during his absence.

The Director General is responsible for the functioning of the Centre and for providing continuity in its activity. The Director General is responsible for submitting to the Council for its approval an annual report and accounts, an annual programme, and an annual budget.

Art. VII

The Council shall decide all questions on the basis of a majority of the members present and voting except in the adoption and amendment of the present Constitution of the organization, which shall require a majority of the total Membership of the Council.

A quorum shall be constituted by fifty percent of the Membership or twenty Members whichever shall be less.

If decisions of the Council involve obligations for Members each Member can be obligated only by its own consent.

Art. VIII

Academic and other committees, when necessary, shall be established by the Council and the Director General, and responsible to the Council.

The Council shall define the functions of each committee and appoint its members. Candidates may be proposed to the Council by Members of the Centre. The members of the committees shall continue to discharge their duties until they are recalled, or they resign, or they are incapacitated.

Academic Committees may propose to the Council the establishing of programmes of studies and different forms of research work. On the request of the Council, the Director General, or on their own initiative they may express their opinion on all questions falling within the activity of the Centre.

Art. IX

The financing of the Centre shall be decided upon by a general act of the Centre. The Centre's funds include the contributions of Members appropriate to the expenditure occasioned by the coming of their representatives, academic staff and students to Dubrovnik and by their work related to the Centre and grants from foundations and other bodies.

A special budget shall be established for each postgraduate study in accordance with the decision of the Council of the Centre.

The University of Zagreb shall be responsible for ensuring of academic and administrative accommodation and the administrative personnel necessary for the existence of the Centre, but may terminate or amend this obligation on one year's notice to the Council.

Art. X

The Director General is assisted in the performance of his functions by a Secretariat which includes

- the administrative office;
- the library and documentation service;
- the financial and procurement division.

The Secretary of the Centre is the head of the Secretariat and is responsible to the Director General.

Art. XI

Disputes which may arise in connection with the work of the Centre fall within the jurisdiction of Yugoslav courts, and are to be resolved according to Yugoslav law and the Constitution of the Centre.

Art. XII

For legal purposes the Croatoserbian and English texts of this Constitution are equally authentic. Authenticated translations will be provided in other appropriate languages.